

**Code Enforcement Report
January 2020**

Activity from January 1–31, 2020

To: Maureen Hartman, Town Manager

Activities

1. Telephone calls	131
2. Walk-In	29
3. Violation Notices:	
Call for corrections	4
Property maintenance	5
Construction trash	0
Drainage	0
Trash / Recycle carts	0
Work hours	0
4. Building Permits issued	23
Renovations	5
New Residence	2
Decks	0
Roofing	2
Other	14
5. Stop Work Orders issued	2
6. Grass Cutting Performed	0
7. Mercantile Licenses issued	8
8. Occupancy/Compliance Certificates issued	1
9. Certificate of Occupancy Revoked	0
10. Complaints	4
11. Property Inspections	35
12. Drive-by Inspections made daily entire town	
13. Meetings Homeowners 15 Pre-bids 2	
Builders 13 FEMA/Mayor 1	
14. Preliminary Plan Review	4
15. Emails: Read – 1009 Responses required – 151	
16. Technical Assistance: Town Manager, Mayor, Public Works	
• Town Manager: Beach Walkways, Town Hall Architect, Oil spill	
• Public Works: Drainage in Town ROW,	
• Mayor: FEMA Map Change, Contractor Assistance	
• Initiate contact with attorney for Code Review	
• Met with DNREC Ditching in wetlands	